

# LUCKINGTON AND ALDERTON PARISH COUNCIL

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Members of the public are welcome to attend the meeting of the Luckington and Alderton Parish Council to be held on **Wednesday 10<sup>th</sup> December at 7.30pm in Luckington Village Hall** for the purpose of transacting the following business.

## AGENDA

1. Apologies for absence
2. Declarations of interest
3. Members of the public are invited to address the Council on the remaining Agenda items
4. Public question time
5. To confirm the Minutes of the meeting held on 12<sup>th</sup> November 2025
6. Matters arising from the Minutes
7. Review of Clerk's Appointment
8. Planning
  - a. To review and comment on planning applications received:
    - i. **PL/2025/09381** Householder planning permission. Alterations to garage roof. Addition of dormer windows. The Old Post Office, The Street, Alderton, Chippenham, SN14 6NL. Comments by **29/12/2025**.
    - ii. **PL/2025/09424** Notification of proposed works to trees in a conservation area. Oak tree - reduce height to clear overhead lines by 1m. LAND ADJACENT TO OLD ROYAL SHIP, SOPWORTH LANE, LUCKINGTON, CHIPPENHAM, SN14 6PA. Comments by **23/12/2025**.
    - iii. **PL/2025/09425** Notification of proposed works to trees in a conservation area. Group of Ash, Beech, Hazel and Lime trees - selective branch removal to clear overhead lines by 1m. LAND OPPOSITE 5 CHAPEL ROW, LUCKINGTON, CHIPPENHAM, SN14 6PD. Comments by **23/12/2025**.
    - iv. **PL/2025/09426** Notification of proposed works to trees in a conservation area. Silver Birch and Cherry trees - reduce height to clear overhead lines by 1m. LAND ADJACENT TO 21 HOLLIS GARDENS, LUCKINGTON, CHIPPENHAM, SN14 6NS. Comments by **23/12/2025**.
    - iv. **PL/2025/09427** Notification of proposed works to trees in a conservation area. Oak, Plum and Cherry trees - reduce height and selective branch removal to clear overhead lines by 1m. SITE 22 - LAND ADJACENT TO LUCKINGTON PRIMARY SCHOOL, THE STREET, LUCKINGTON, CHIPPENHAM, SN14 6NU. Comments by **23/12/2025**
    - v. **PL/2025/09340** Listed building consent (Alt/Ext). Amendment to Barn 4, as approved under listed building consent PL/2022/01586, comprising: external changes to fenestration and insertion of rooflights; and associated internal works to create an internal vaulted ceiling at first floor level. NEW FARM HOUSE, BACK LANE, ALDERTON, CHIPPENHAM, SN14 6NW. Comments by **01/01/2026**
    - vi. **PL/2025/09341** Removal/variation of conditions. Variation of condition 1, 2, 3, 10, 11, 13, 14, 16 and 19 of PL/2022/01245 (approved plans) to allow changes in the Barn 4 design. NEW FARM HOUSE, BACK LANE, ALDERTON, CHIPPENHAM, SN14 6NW. Comments by **01/01/2026**.
  - b. To note planning applications determined:

PL/2025/08079 Notification of proposed works to trees in a conservation area. Luckington Primary School, The Street, Luckington. Approved 17 November 2025.
9. Financial issues:
  - a. To agree payments as listed in the attached summary
  - b. To note receipt of payments as listed in the attached summary
  - c. Budget planning 2026-27
10. Wiltshire council updates:
  - a. Rough sleeper spotlight count
  - b. Community Governance Review 2025/26
11. Lime Down update

12. Cemetery update
13. Highways
  - a. Updates
  - b. 20mph zone and school travel plan updates
14. Report from outside meetings
15. Report on website accessibility evaluation
16. Wiltshire Council tree Grant Application and Planting Support team - funding for tree planting.
17. Items for next meeting Agenda and any other business, for information only

**The next meeting of the Luckington & Alderton Parish Council will be held on  
Wednesday 14<sup>th</sup> January 7.30pm in Luckington Village Hall.**

#### **LAPC Bank Reconciliation 30th November 2025**

Barclays Current (Community) Account	12,987.25
Barclays Business Premium Account	2,957.34
<b>Balance as of 30th November 2025</b>	<b>15,944.59</b>

Of which £13,000 ringfenced reserves:

10% contingency	1,300.00
60% burial ground extension	7,800.00
30% lock-up maintenance	3,900.00

<b>Opening Balance - 1st April 2025</b>	12,848.01
Plus Receipts	14,334.01
Less Payments	-11,237.43
<b>Closing Balance - 30th November 2025</b>	<b>15,944.59</b>
<i>Difference</i>	<i>0.00</i>

#### **LAPC Financial Data as of 30<sup>th</sup> November 2025**

Bank Account Balances		
	Barclays Current Account	12,987.25
	Barclays Premium Account	2,957.34
	<b>Total</b>	<b>15,944.59</b>
Payments to be made	Gradwell – Clerk’s phone	9.54
	Elise Whittleton – stationery/printer ink costs	30.34
Clerk's salary (including PAYE)		
	Clerk’s salary – December 2025	490.50
	Clerk’s office allowance – December 2025	26.00
<b>Total Payments Due End December 2025</b>		<b>556.38</b>