

LUCKINGTON AND ALDERTON PARISH COUNCIL

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Members of the public are welcome to attend the meeting of the Luckington and Alderton Parish Council to be held on **Wednesday 11 March at 7.30pm in Alderton Village Hall** for the purpose of transacting the following business.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest**
- 3. Members of the public are invited to address the Council on the remaining Agenda items**
- 4. Public question time**
- 5. To confirm the Minutes of the meeting held 11 February 2026**
- 6. Matters arising from the Minutes**
- 7. Planning**
 - a. To review and comment on planning applications received:**
 - i. **PL/2026/00738** Notification of proposed works to trees in a conservation area. AVONDALE, BROOK END, LUCKINGTON, CHIPPENHAM, SN14 6PJ. T1 Weeping Willow - Re-pollard. Reduce the weeping willow back to the secondary scaffold as per previous pollard points. T2 Field Maple - Crown reduction. Reduce the crown of the field maple by up to 20–30%, shortening selected leaders to suitable growth points to improve shape, reduce overall size, and maintain a balanced, natural form. No excessive pruning wounds will be created. T3 Ash - Pollard to low framework/pole. **Deadline 12/03/2026**
 - ii. **PL/2026/01465** Ash tree – fell. CHILDRENS PLAY SPACE, CHAPEL ROW, LUCKINGTON, CHIPPENHAM, SN14 6PD.
 - b. To note planning applications determined:**
 - i. **PL/2025/09341** Removal/variation of conditions. Variation of condition 1, 2, 3, 10, 11, 13, 14, 16 and 19 of PL/2022/01245 (approved plans) to allow changes in the Barn 4 design. New Farm, Back Lane, Alderton, Chippenham, SN14 6NW. Decision: Approve with conditions 05/02/2026.
 - ii. **PL/2025/09340** Listed building consent (Alt/Ext). Amendment to Barn 4, as approved under listed building consent PL/2022/01586, comprising: external changes to fenestration and insertion of rooflights; and associated internal works to create an internal vaulted ceiling at first floor level. New Farm, Back Lane, Alderton, Chippenham, SN14 6NW. Decision: Approve 05/02/2026.
 - iii. **PL/2024/04198** Full planning permission. Internal alterations for the installation of accessible toilet with associated works to the vestry and north tower, alterations to external wall for the installation of air vent and associated external changes for the installation of Septic tank and pipe work. Church of St Mary & St Ethelbert, Church Road, Luckington SN14 6PH. Decision: Approve with conditions 17/02/2026
- 8. Finance**
 - a. To agree payments as listed in the attached summary**
 - b. To note receipt of payments as listed in the attached summary**
- 9. Paddock contract renewal update**
- 10. Grass cutting contract – VAT update**
- 11. Internal Audit updates:**

- a. Review Asset Register
 - b. Review Risk Assessment
 - c. Accessibility statement
 - d. IT Policy
 - e. Data Protection Policy
12. Clerk's annual leave 25/26 carry over
 13. Lime Down Solar Park update
 14. Cemetery update
 15. Highways
 - a. Updates
 - b. 20mph zone and school travel plan updates
 - c. Wiltshire council – bus stop improvement plans
 16. Report from outside meetings
 17. Items for next meeting Agenda and any other business, for information only

**The next meeting of the Luckington & Alderton Parish Council will be held on
Wednesday 8 April 7.30pm in Luckington Village Hall.**

LAPC Bank Reconciliation 28 February 2026

Barclays Current (Community) Account		11,047.69
Barclays Business Premium Account		2,965.97
Balance as at 31 January 2026		14,013.66
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(Of which £13,000 ringfenced reserves:)		
10% contingency	1,300.00	
60% burial ground extension	7,800.00	
30% lock-up maintenance	3,900.00	
Opening Balance - 1 April 2025		12,848.01
Plus Receipts		14,342.64
Less Payments		-12,489.12
Closing Balance - 28 February 2026		14,013.66
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<i>Difference</i>		0.00
Payments to be made		
Gradwell – Clerk’s phone		8.67
Elise Whittleton – refund clerk for payment to Weebly for their website annual service plan		104.91
HMRC – Employer NI Contributions (February) - TBC		11.02
Clerk’s salary (inc. PAYE) – March 2026		490.50
Clerk’s office allowance – March 2026		26.00
Total Payments Due End March 2026		641.10
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