

LUCKINGTON AND ALDERTON PARISH COUNCIL

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Members of the public are welcome to attend the meeting of the Luckington and Alderton Parish Council to be held on Wednesday 14th March 2018 in Luckington Village Hall at **7.30pm** for the purpose of transacting the following business.

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Members of the public are invited to address the Council on Agenda items
4. Public question time.
5. To confirm the Minutes of the meeting held on 14th February 2018.
6. Matters arising from the Minutes
7. To review and comment on planning applications:

Application No: 18/01668/FUL

For: Full Planning

Proposal: Erection of an Agricultural Storage Building

At: Park View, Cherry Orchard Lane, Luckington, Chippenham SN14 6NX

Application No: 17/10872/FUL -Amended Plans

Proposal: Change of Use of Land to Equestrian and Erection of Three Stables, Tack Room and Hay Store.

At: Land Opposite The Bungalow, Brook End, Luckington, SN14 6PJ

Application No: 18/01847/FUL

Proposal: Single storey rear extension to form garage and workshop

At: Brook End House, Brook End, Luckington, SN14 6PJ

All plans are available to view on the Wiltshire website:

www.planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx

8. To review and comment on correspondence received by the Council:
 - Email from Katie Fielding, Wiltshire CC, Re: New General Data Protection Rules – Forward Jonathan Owen of NALC
 - Email from Katherine Bennett Re: Luckington - commemorations for centenary of ending of WW1

(all correspondence is available to view at www.luckington.org.uk)

9. To agree payments in accordance with the budget as listed in the financial summary attached.
10. To discuss complaints of dog fouling in Brookend and The Bell Field, Luckington.
11. Update on the Churchyard Project.
12. Update on Cemetery issues.
13. Update on Highway issues
14. Report from outside meetings
15. Items for next meeting Agenda and any other business for information only.

The next meeting of the Luckington Alderton Parish Council will be held on Wednesday 11th April 2018 at 7.30pm in Alderton Village Hall.

SUPPORTING DOCUMENTS

EMAIL FROM KATIE FIELDING of WALC (attached Forward to new General Data Protection Rules document from Jonathan Owen of National Association of Local Councils

Foreword

The General Data Protection Regulation (“GDPR”) will take effect in the UK from 25 May 2018. It replaces the existing law on data protection (the Data Protection Act 1998) and gives individuals more rights and protection regarding how their personal data is used by councils. Local councils and parish meetings must comply with its requirements, just like any other organisation.

The GDPR applies to all local councils and also to a parish meeting without a separate parish council because a local council and a parish meeting are public authorities. The GDPR requires councils and parish meetings to appoint a Data Protection Officer (“DPO”) (see [Error! Reference source not found.](#) for more information about DPOs). This is confirmed by new data protection legislation currently being debated in parliament. For the GDPR and the new data protection legislation, the definition of public authorities is the same as that used in the Freedom of Information Act 2000 (which includes local councils and a parish meeting constituted under s. 13 of the Local Government Act 1972).

This GDPR Toolkit provides a number of practical tools to assist councils with GDPR compliance, in the form of an Action Plan Checklist and a data audit questionnaire, in addition to templates for privacy notices and consent forms. I hope that you will take time to digest the guidance contained within this GDPR Toolkit and work out the steps you need to take in order to ensure that your council is compliant. We have been supported in producing this GDPR Toolkit by Winckworth Sherwood, a firm of solicitors based in London, Oxford and Manchester. Further details of data protection law advice and services Winckworth Sherwood can offer direct to councils can be found in [Error! Reference source not found.](#) NALC has negotiated a reduction of 15% from Winckworth Sherwood’s usual charge out rates for data protection advice for councils.

This GDPR Toolkit takes account of the previous legal guidance published by NALC, it summarises key areas and issues and contains templates and tools councils can use to assist compliance with the GDPR. Councils can find details of NALC’s legal guidance at [Error! Reference source not found.](#)

It is important that councils follow this GDPR Toolkit carefully and use the checklist and forms contained within it to ensure the council is compliant with the new law.

In this GDPR Toolkit, whenever you see text in [red, bold, underlined, italics, this is a hyperlink](#). Click on the link to be taken to the relevant section or Appendix.

The toolkit is aimed at councillors, council staff and chairs of parish meetings

I commend this GDPR Toolkit to all local councils, as a means of providing valuable support in meeting the requirements of new data protection legislation laws.



Jonathan Owen

Chief executive of National Association of Local Councils

EMAIL FROM KATHERINE BENNETT

Subject: Luckington - commemorations for centenary of ending of WW1

Dear all (please pass on to others as I have just addressed this to a few people)

I wondered if you had seen about this campaign to commemorate the centenary of the end of WW1.

<https://www.therebutnotthere.org.uk/taking-part/armed-forces-covenant-fund-trust/>

There was an installation in a church in kent:

<http://www.penshurstchurch.org/wp-content/uploads/2016/11/There-but-not-there-Installation-press-release2.pdf>

It struck me that we could perhaps do something in the village to link in with this campaign - especially as the "Lights Out" activity in August 2014 was so well supported.

The large aluminium figure would be appropriate by the village hall (in light of the fact that it was built as a Reading Room for WW1 veterans) but it is expensive.

Within the Church PCC we could certainly discuss some ideas, not sure it would be something the Parish Council would support?

There are community grants available and the process for application begins in April.

Just a thought!

Katherine

<u>Luckington and Alderton Parish Council</u>		
<u>Financial Data as at 14th March 2018</u>	-	
		£
<u>Bank account balances at the report date:</u>		
	Barclays Current Account	14,403.31
	Barclays Deposit Account	2,841.64
	-	17,244.95
	-	
<u>Payment made at last PC meeting to:</u>	Luckington Villag Hall Re:	
	Seniors Christmas Lunch	-112.50
<u>Payments to be made:</u>		
-	Mrs V Avery -Stamps & Printer Ink	-30.75
-	Mrs V Avery - Phone Divert	-20.00
-	Mr R Simpkins - Wall Repairs	-400.00
-	AW Servcies - Grass Cutting	-1,800.00
-		
<u>Clerk's Salary paid by Standing Order</u>		-210.34
-		
<u>Payments Received:</u>	Cemetery Reservation Fee:	80.00
-		
-		
	Balance carried forward	<u>14,751.36</u>

BUDGET ANALYSIS

	YEAR TO DATE		MONTHLY		ANNUAL	LAST
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YEAR
INCOME						
PRECEPT	8,323.21	8,812.45	693.60	2,203.11	8,323.21	7,566.56
VAT REFUND	40.00	148.03	3.33	37.01	40.00	28.76
INTEREST	0.00	0.00	0.00	0.00	0.00	0.80
CEMETERY	250.00	470.00	20.83	117.50	250.00	300.00
SUNDRY	27.00	120.50	2.25	30.13	27.00	89.78
TOTAL INCOME	8,640.21	9,550.98	720.02	2,387.75	8,640.21	7,985.90
EXPENSES						
VAT	30.00	102.29	30.00	25.57	30.00	31.11
CLERKS SALARY	1,680.00	2,113.19	140.00	528.30	1680.00	1766.40
OFFICE ALLOWANCE	270.00	247.50	22.50	61.88	270.00	262.50
CEMETERY inc grass	937.00	950.00	78.13	237.50	937.50	937.50
POSTAGES/Stationery	130.00	104.73	10.83	26.18	130.00	75.32
VILLAGE grass cutting	1,250.00	1,250.00	104.17	312.50	1250.00	1250.00
WALC CONTRIBUTION	188.25	239.50	8.33	59.88	100.00	285.68
SHERSTON Contribution	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	275.00	0.00	22.92	0.00	275.00	132.63
HIRE OF HALLS	165.00	150.00	13.75	37.50	165.00	140.00
INSURANCE	560.00	601.43	46.67	150.36	560.00	532.72
BANK CHARGES	150.00	0.00	12.50	0.00	0.00	0.00
TRAINING	275.00	0.00	22.92	0.00	275.00	45.00
DONATIONS	1,800.00	690.81	150.00	172.70	1,800.00	837.00
SUNDRY	350.00	944.82	29.17	236.21	350.00	682.66
TOTAL EXPENSES	8,060.25	7,394.27	651.88	1,848.57	7,822.50	6,978.52
TOT START BANK BAL		12,323.15			12,323.15	
EXPENSES		7,394.27			7,822.50	
INCOME		9,550.98			8,640.21	
TOTAL BANK BAL		14,479.86			13,140.86	