

# LUCKINGTON AND ALDERTON PARISH COUNCIL

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## Minutes of the Meeting of Luckington and Alderton Parish Council Held on Wednesday 11<sup>th</sup> June 2025 at 7.30pm in Luckington Village Hall

### Present:

**Chair:** John Buckley (JB)

**Vice Chair:** Sue Godwin (SG)

### Councillors:

Nic Johnson-Greening (NJG)

Jackie Muggleton (JM)

**Parish Clerk:** Carol Rogers (CR)

### Members of the Public: 1

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Prior to the meeting, a presentation for long service was held for retiring Vice Chair Nigel Neale. NN was congratulated and thanks were expressed with a gift to recognise his 24 years of service to the Parish.

#### **1/2323. Apologies for absence**

Roger Phillips, Martin Smith.

#### **2/2324. Declaration of interests**

There were none.

#### **3/2325. Members of the public are invited to address the Council on agenda items**

There was no discussion.

#### **4/2326. Public Question Time**

There was none.

#### **5/2327. To confirm the Minutes of the meeting held on 14<sup>th</sup> May 2025**

The Minutes were approved by all and signed by JB.

#### **6/2328. Matters arising from the 14<sup>th</sup> May Minutes**

- a. Raised by JM ref item 13/2315, Telephone box maintenance. There was a discussion regarding the allocation of money across the Parish. It was agreed that this matter will be subject to further consideration, to be tabled by JM.
- b. Raised by JB ref item 18/2320, Highways update. The Wiltshire Drainage Team have been in contact with relevant parties around this complex issue, but there is no further information.

#### **7/2329. The following planning applications were considered:**

There were no planning applications this month.

#### **8/2330. Update on financial issues**

- a. There was a discussion to agree payments as follows:

Clerk's expenses: £67.09

Ryan Russell (grass cutting May): £380

Presentation to retiring long service Councillors: £142.44

These were **approved** and signed off by JB and SG.

- b. The final Clerk pro-rated salary payment for 1<sup>st</sup>-11<sup>th</sup> July 2025 was approved and will be paid as a specific online bank payment of £652.85.
- c. Barclays update. Access and authorisation issues have now been fully resolved. £75 has been received from Barclays by way of apology for the delays. Separately, it has been established that there is a process for giving additional authorisation to the Clerk as RFO – this will be pursued when the new Clerk is in post.

**9/2331. Rental of The Paddock (land next to Luckington Parish Cemetery)**

The rental contract has been finalised and published on the LAPC website. The advance payment for the 2025/26 rental year has been made. It was reported that an old boat was found during initial clearance of the field – the Council agreed that the Tenant is authorised to dispose of this as appropriate.

**10/2332. GDPR forms**

The updated GDPR agreement forms were signed off by those Councillors in attendance.

**11/2333. Clerk vacancy**

6 applications were received for the post of LAPC Parish Clerk; 2 candidates were short listed and interviewed by JB and NJG on Tuesday 10<sup>th</sup> June. The Council unanimously agreed the following: a) the preferred candidate b) the cost and process for the handover between clerks and c) for the new Clerk to be given additional banking authority. A formal offer of employment will now be made.

**12/2334. Lime Down update**

Following the recent statutory consultation, Lime Down have announced a further targeted consultation on changes to the original development boundary area. This information was reviewed by the Council and it was agreed that the additional areas needed for abnormal loads are sensible. A formal response from LAPC will be prepared by JB.

**13/2335. Cemetery update**

There was nothing to report.

**14/2336. Highways update**

- The Wiltshire Council Land Drainage Team has identified that the discharge of water from the inspection chamber on the verge in Church Road has been caused by an outflow blockage on private land - reference 6/2328b above.
- The pothole on the footpath in Alderton is still being reported but no action has yet been taken. The pothole in Luckington has been filled.
- Due to circumstances, no visit was received from the Parish Steward.
- Reporting on issues should continue to be made to Wiltshire Highways via [www.wiltshire.gov.uk/mywilts-online-reporting](http://www.wiltshire.gov.uk/mywilts-online-reporting).

**15/2336. Report from Outside Meetings**

There has been nothing to report.

**16/2337. Items for next meeting Agenda and any other business, for information only**

- a. Due to supplier issues, there has been no progress on obtaining a replacement laptop. This is to be pursued, but in the meantime the loan laptop is providing all required functionality.
- b. Proposed dates and locations for Council meetings in the forthcoming period of September 2025 – July 2026 have been circulated previously and will be booked accordingly.
- c. The option of allowances for Councillors has not been taken up by previous LAPC Councillors and Council business will continue to be run on this basis.
- d. It was noted by JM that Sherston have a different formula for their annual meeting, which is a larger event including the attendance of local voluntary committees and refreshments. It was proposed that this model might be considered for LAPC, whilst acknowledging the need for advance planning.
- e. JB commented that in future it would be helpful for individual Councillors to lead on specific functional areas such as highways and the maintenance of Parish assets. This will be further considered.

The meeting closed at 9pm.