

**LUCKINGTON & ALDERTON PARISH COUNCIL**

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**DRAFT Minutes of the Meeting of Luckington and Alderton Parish Council Held on  
Wednesday 14<sup>th</sup> April 2021 at 7.30pm via Zoom Meetings**

**Present**

**Chair**

Richard McCraith (RMC)

**Councillors**

Mr Nigel Neale (NN)

Mr John Buckley (JB)

Mr Sam Evans (SE)

Mr Seb Lawrence-Mills (SLM)

Sue Godwin (SG)

Councillor John Thomson (JT)

**Parish Clerk**

Dr Sheona Beaumont (SB)

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**1692. Apologies for Absence**

Robert Simpkins (RS).

**1693. Declaration of interests**

JB declared an interest as neighbour to Cobar Chase.

SG declared an interest as an owner of property on Shallowbrooks Lane.

**1694. Members of the public are invited to address the Council on agenda items**

Paul Williams attended (for Cobar Chase), and confirmed he was there to answer any questions relating to the application.

Emily Pateman (for Shallowbrooks Lane) attended and observed only.

Shaun Naidoo (for Shallowbrooks Lane) joined the meeting at 7.45pm.

Richard Jones attended and observed only (from 7.45pm).

**1695. Public Question Time**

There were none.

**1696. To confirm the minutes of the meeting held on the 10<sup>th</sup> March 2021**

RMC requested a correction to the minutes, in regard to 1679 (clarifying that one neighbour had communicated their objection to him). SB to correct, and will now make explicit that minutes are 'Draft minutes' until signing at the following meeting, which will also be made more clear online.

**1697. Matters Arising from the Minutes**

There were none.

**1698. Correspondence Received**

a) **Dog poo bin request from Gary Sidney-Smith.** In a brief discussion, JB shared screen images of proposed site. Council confirmed the locations of 3 bins in Luckington, and were agreed that the site is unsuitable, being too close to Witches Cottage and not having a suitable post, therefore it will not be considered at this time. JT highlighted how much of a repetitive concern this is in parish councils, and stressed the primary message to promote: asking people to clear up after their dog.

b) **Shaun Naidoo in regard to Shallowbrooks Lane.** RMC summarised the situation, and JB showed pictures of blind bends and byway condition (gravel an issue at the bottom of the byway, creating blockage in the gully). JB reported his discussions with Shaun Naidoo and other neighbours, and notified the Council that he has approached Wiltshire Highways. Council reiterated that this is a Highways issue, and JB will report back following discussion with them. RMC invited Shaun Naidoo to comment, who said it was as discussed, and thank you to JB. The Council reiterated their thanks to JB.

c) **Intention to step down from Sebastian Lawrence-Mills and Sam Evans.** It was noted that this will also include Robert Simpkins, who has expressed a willingness to be co-opted again in the future. RMC expressed the Council's thanks to Seb and Sam for all their involvement and help over their term.

#### **1699. To review and comment on Planning Applications**

a) 21/02263/FUL (Cobar Chase The Street Luckington SN14 6NP)

*Single storey rear and side extension to main house and internal alterations - Demolition of existing stable block and erection of new garage with ancillary accommodation over - Demolition of existing outbuilding and erection of new stable block.*

JB presented summary information. Paul Williams confirmed extension doesn't go beyond original footprint, reconfigurations inside. Same with garage, bar one foot or so, slightly higher elevation (incl. window), but backs onto neighbour car port. New stable block moving to field, trees surrounding. Sewage system explained, and the need to connect to the mains. JB then stepped out of the meeting for the discussion. The Council's decision for the planning website was 'no objections'. PW left the meeting.

b) 21/02120/FUL (Yew Tree Cottage Chapel Row Luckington SN14 6PD)

Two-storey extension to southern gable and extension of existing rear lean-to. Associated landscaping including removal of two trees.

The Council's decision for the planning website was 'no objections'.

(Retrospectively approved by email between Councillors, majority consensus):

c) 21/01956/FUL: 3 The Pyghtell, Luckington (by 6<sup>th</sup> April)

d) 21/02503/TCA: Land At The Playing Field, The Green, Luckington (by 2<sup>nd</sup> April)

#### **1700. Update on Financial Issues**

a) To agree payments as listed on the financial summary. The following payments were agreed:

Annual website hosting fee (Brunel Computing)	£19.80
6-monthly dog poo bin collections (IDVerde)	£113.40
Sheona Beaumont for annual Weebly subscription fee	£37.42
Annual WALC and NALC subscriptions	£274.37
March grass cutting (JD Estate & Garden Management)	£168.00

SB advised that the Weebly subscription fee had been paid by her to prevent the current subscription period ending in March, therefore the payment for this item is to her.

RMC updated the Council on getting online payments in place with Barclays (NN awaiting pin pad). JB to join as third signatory to replace SLM. Agreed by all, RMC and NN will approve payments by BACS, SB to set up.

#### **1701. Elections**

The results of the nominations were confirmed: RMC, NN, JB, and SG are all standing again. In addition, Nic Johnson-Greening is standing. There will be no election on 6<sup>th</sup> May, as it is not contested. SLM and SE expressed their thanks to all. The Council will consider how to coopt others at a future meeting after the election period is over.

#### **1702. Cemetery tidy-up day**

Leave till next agenda. The remaining members of the public left the meeting.

#### **1703. Fingerpost and cemetery gate quotes**

Two quotes were received from Zeal Woodcraft and Mike Heal Joinery. JB concerned to consult with Highways as to whether they are happy fitting posts that the Parish Council supplies, will approach Matt Perrott (Warden). SB to respond to joiners asking them to wait accordingly.

#### **1704. Highways Update**

Items already discussed above.

#### **1705. Report from Outside Meetings**

None to report. JB noted that Flood Warden update is in hand.

#### **1706. Thankyous to outgoing Councillors**

Items already discussed above.

#### **1707. Items for next meeting Agenda and any other business, for information only**

JT, SLM, and SE left the meeting.

RMC reported that the Village Hall is available on 19<sup>th</sup> May for the next meeting, SB having raised by email the need to clarify procedure in the light of COVID restrictions and/or the extension of legislation permitting virtual meetings after 7<sup>th</sup> May. JB raised concern that the Council cannot adequately provide for meeting in person at this stage (given the complexity of risk assessments and the requirement for Zoom access to be offered simultaneously, which the Halls cannot do), so proposed a separate, short Annual Meeting on 13<sup>th</sup> May (7pm, outside the Old Royal Ship shop) to meet the legal requirements for summoning the new Council, election of new Chair etc.

In addition, JB proposed the approval of a contingency plan, in the event that Zoom meetings may not legally continue. Until such time as meetings in person can be adequately and legally provided, or until the legislation for holding meetings by Zoom is extended, Council may temporarily devolve the authority to carry on essential business to the Clerk. Essential business, which must be recorded in writing, may be defined by:

- Audit related matters
- Recurring ongoing payments such as Clerk's salary, grass cutting, website costs, stationary, dog bin collections, WALC & NALC subscriptions, necessary maintenance or hall hire.
- Renewal of LAPC insurance provisions as necessary, after consultation with Councillors, and guided by the principle of continuation of cover with the current provider unless there is a compelling reason to change.

Should the need to meet arise, such as for planning applications that may warrant it, Council may convene outside by pre-arrangement, and with due notice for public access.

The Council were all in favour, and the Annual Meeting date and contingency plan were approved. SB to inform Council as soon as possible after the 17<sup>th</sup> May, when the decision about legislation for virtual meetings is expected. Agenda for 19<sup>th</sup> of May's normal Council meeting will be agreed in advance of this date as usual, but the meeting itself is subject to this announcement.

The meeting closed at 8.45pm.