

Luckington and Alderton Parish Council

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**DRAFT minutes of the Annual Meeting of the Parish Council held on 13th May 2021
at 7pm on the Village Shop balcony, Old Royal Ship, Luckington**

Present

Dr Sheona Beaumont – Parish Clerk (SB)
Mr Richard McCraith (RMC)
Mr Nigel Neale (NN)
Mr John Buckley (JB)
Ms Sue Godwin (SG)
Mr Nic Johnson-Greening (NJG)

Mr Martin Smith – Wiltshire Councillor

1. Parish Councillors to choose and vote in a new Chair and Vice Chair

NN proposed that RM be Chair again for the year. JB seconded. This was voted for unanimously.

RM proposed that NN be Vice Chair again for the year. SG seconded. This was voted for unanimously.

2. Clerk handed meeting over to Richard McCraith

3. All Councillors to sign Declaration of Acceptance of Office

Councillors were reminded to complete the online Register of Interests within 28 days of signing this document. <https://www.wiltshire.gov.uk/council-democracy-town-parish-council>

4. Apologies

There were none.

5. Declarations of interest.

There were none.

6. Approval of the Minutes of the Annual Meeting of the Parish Council held on 8th of May 2019 (this being the most recent AMPC, as 2020's meeting was cancelled due to the coronavirus)

These minutes were approved and signed by Chair.

7. Matters Brought Forward from the Meeting of 8th May 2019

There were no matters brought forward.

8. Annual Report by the 2019/2021 Chair of the Parish Council, Mr Richard McCraith

We have been on Zoom since April 2020. I would like to start by thanking all the Councillors for their support throughout the year and all the help they have given.

The elections were delayed from last year and we have lost two Councillors from this 2021 election and welcome one new one, Nic. We would like to make up to our allowed amount of 7, so will be seeking to coopt two additional Councillors.

We had quite a lot of planning over this time but mostly extensions and changes to existing houses.

We have had a change of Clerk in the year from Catherine, and welcome Sheona. I feel the admin is well up to date as we have had two very efficient Clerks over this time.

The new expenditure that was taken on has paid dividends with an excellent grass cutting contract which is now continued, and by increasing the clerk's hours.

We broke even in both years and have a reasonable reserve. We have had more cemetery income and gave less donations.

Our finances have remained healthy and we have approximately £14,000 in our bank accounts after the year end. We increased the precept by 2% for both years: 2019-2020, to £9,162 and 2020-2021, to £9,621.

I would very much like to help the local community and we did succeed in donating £1,550 to various projects including the Playground and others.

I would also like to thank Tim Guard for continuing to send out communications via the Community Matters email.

I would like to thank Nigel for being Vice Chair and of course Sheona for all her hard work.

9. To agree the year end forms for signing by the Chair which will then be submitted to the auditors and posted on the LAPC website:

- a) Certificate of Exemption – AGAR 2020/21 Part 2**
- b) Annual Governance Statement 2020/21**
- c) Accounting Statements 2020/21 (including Year End Accounts)**

The forms were all approved by the Council, and signed by RMC.

10. To approve and adopt the Standing Orders, Financial Regulations, the Member's Code of Conduct, the Risk Register and the Asset Register (updated where necessary).

All the named forms were approved by the Council, subject to the amendment received from RMC in regard to online banking regulations (items under Clause 6 in the Financial Regulations).

11. Other Parish Business

The Council confirmed that future face-to-face meetings are not possible at this stage due to health and safety requirements for current coronavirus restrictions. If the governmental steps for a return to normal interaction continue as planned, the next meeting of the Parish Council will be 14th July 2021, venue tbc.

Meeting finished at 7.30pm

Sheona Beaumont - Clerk to Luckington and Alderton Parish Council