

LUCKINGTON & ALDERTON PARISH COUNCIL

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**MINUTES OF THE MEETING OF LUCKINGTON AND ALDERTON PARISH COUNCIL HELD ON
WEDNESDAY 14th December 2016 AT ALDERTON VILLAGE HALL**

PRESENT

Chairman Mr A Stopforth (AS)

Councillors Mr J Buckley (JB) Mr R McCraith (RM)
Mr P Bamford (PB) Mr N Neale (NN)
Mr N Banks (NB) Ms S Godwin (SG)

Parish Council Clerk Mrs V Avery (VA)
County Councillor Mr J Thompson (JT)

Three members of the public were present.

927. Apologies

There were none.

928. Declaration of interests

There were none.

929. Members of the public are invited to address the Council on agenda items.

The three members of the public raised the subject of future plans by Badminton Estate as detailed in the November Minutes and they expressed the view that they should have been advised so that they could attend the last meeting and hear what the Estate had to say. The Parish Councillors confirmed that they had not received any detail in advance of the attendance of the Badminton Estate's representatives, simply a request for the representatives to come and speak to the parish council. This was published in the LAPC Agenda which is published 3 to 5 working days before the PC meeting. It is also published on the notice boards in Luckington and Alderton and posted on the Luckington.org.uk website.

The Parish Councillors understood the desire for more clarity and confirmed that Badminton Estate were at the very beginning of working out what to do with the buildings at New Farm. They propose renovating the existing outbuildings and barns and potentially putting in a separate access point. When Badminton Estate have some more concrete plans, they have confirmed they will bring them to Alderton Village Hall and the public will be invited to come and view them and put their thoughts to the Estate.

On another matter, Mr Lynham raised concerns about the state of the leaves on the road by the pond. Can we get a sweeper in to clean them up? (JB) agreed to raise it on the MyWiltshire app and Mr Lynham was encouraged to do the same as this was the only way to contact the Parish Steward. (JB) said he was very good at responding to the MyWiltshire requests and matters were getting dealt with very quickly.

Members of the public then left the meeting.

930. Matters Arising from Last Meeting

- Post Box – (RM) met with a man from Royal Mail and reported that the new Post Box will be placed at the front of the school next to the bus stop. This will be in a few months' time and they will close the old Post Box and place the new Post Box on the same day so that the village will not be without one. The PC will publicise when this will happen.

931. Confirmation of the last meetings minutes

Minutes from the meeting in November were approved and signed.

932. Parish council to comment on planning schedules and applications:

No planning applications were received this month.

933. Correspondence received

- Email from Ellen Blacker, Wiltshire Health and Wellbeing Champion – Request for help. (JT) advised the PC that Ellen was asking for the community to keep an eye out for anyone they think might need a little help or assistance, especially living in the countryside people tend not to ask for help. If they got in touch with Ellen firstly to raise their concerns and then she could visit them and help with a variety of problems people may be facing. (VA) will ask Tim Guard of Community Matters to share and highlight her request.

- Email from Robert Simpkins quoting for repairs to the wall in the Cemetery. The Parish Council were happy with the quote and all were in favour for the work to go ahead. (VA) will contact Robert Simpkins and ask him to go ahead with the work.

- Email from Scottish and Southern Electricity Board. They have a register of vulnerable people which they keep regularly updated. (VA) to put leaflet up on noticeboards and give the Luckington Shop some copies. Also ask Tim Guard publicise through Community Matters.

934. Finance

(RM) handed round a summary of the budget to date. (see attached).

Financial Data as at 14th December 2016

	£
<u>Bank account balances at the report date:</u>	
Barclays Current Account	12,470.69
Barclays Deposit Account	2,839.37
	<hr/>
	<u>15,310.06</u>
 <u>Payments for Approval</u>	
SLCC Annual Membership	-55.00
Grant Thornton Audit Fee	-30.00
AW Services - Grass Cutting	-1,350.00
Luckington Village Hall Hire	-40.00
Mr A Stopforth - Microsoft Office Subscription	-112.32
Mrs V Avery - Stamps and Printer Ink	-25.12
 <u>Clerk's Salary paid by Standing Order</u>	 Mrs Victoria Avery -208.48
 <u>Payments Received:</u>	
Spire Memorials - Headstone Fee	120.00
L Perry Funeral Directors - Burial Fee	120.00
Interest on Deposit Account	0.35
Balance carried forward	<u>13,729.49</u>

935 Precept

(RM) discussed with Councillors that this year's precept request could stay as last year at £8,812.45. The PC's current finances were healthy and in budget and there was no need to raise the precept. (JB) proposed and (NN) seconded. All Councillors were in favour.

936 Review of Standing Orders and Financial Regulations

(AS) asked for this to be added to next month's Agenda as it is ongoing.

937 Renewal of Grass Cutting Contract

As shown attached to the Agenda, (JB) has put together an anonymised table of the three tenders received. The Councillors noted that Tender B was a lot more expensive than A and C. However, Tender B was the only one offering an Option 1 cutting system and an Option 2 cutting system which was outlined in the Tender proposal. It was also noted that Tender C was VAT registered which was the only difference in price. Tender A was the most competitive in pricing and was already known to the Councillors and (JB) felt that he could work with them to keep improving the service they provided. (RM) proposed Tender A. (PB) seconded and all the Parish Council were in favour. (VA) will draw up the contract and inform contractors of the decision.

938 Cemetery

(VA) confirmed there had been a burial in the last month.

939 Highways

A member of the public, Ms Flood, had been in touch with the Clerk to discuss a problem on the Sopworth Road of potential flooding and possibly extremely icy conditions. Ms Flood had reported the problem to the Water Board who came out to look at the road but decided it was the Council who needed to sort it out. Therefore she reported it on the MyWiltshire app which had prompted a visit by a member of the Council Highways department. They told her to ask the Parish Steward. (VA) spoke with (JB) and reported back to Ms Flood that the only way to get the Parish Steward round was to continue to report the problem on the App. (JB) will also report the problem and will keep an eye on that part of the road. (JB) knew the Parish Steward would come as soon as he could and has been extremely efficient in getting problems solved of recent months.

940 Report from Outside Meetings

(NB) reported from the Village Hall Committee that the Hall had been redecorated and the toilets re-tiled.

(SG) reported that the Senior Citizens Christmas party had been a great success and would like thank all of those who kindly volunteered on the evening it was very much appreciated.

941 Any Other Business

(NB) has had a conversation with a member of the parish who told him about a Mobile Post Office which could possibly work for Luckington in the future. They currently operate around Marshfield and are possibly looking to expand the area they work in. (AS) asked (NB) to gather some more information for the next meeting as this did seem to be a great idea.

942. Items for next month's agenda

- Grass Cutting Contract
- Cemetery
- Highways
- Groundwater flooding
- Standing Orders and Financial Regulations
- Precept 2017/18
- Cemetery wall repairs

943. Time and Date of next meeting

The next Parish Council meeting will be on Wednesday 11th January 2017 at 7.30pm in Luckington Village Hall.

The meeting closed at 9pm. The minutes were taken by Victoria Avery, Clerk to Luckington and Alderton Parish Council.

SUMMARY TO DATE		ANNUAL	LIKELY YEAR END	BUDGET 2016-2017
Nov-16		BUDGET		
INCOME				
PRECEPT	8,812.45	8,323.21	8812.45	8812.45
VAT REFUND	106.27	40.00	106.47	100.00
INTEREST	0.00	0.00		
CEMETERY	180.00	250.00	220	250.00
SUNDRY	0.00	27.00		
TOTAL INCOME	9,098.72	8,640.21	9138.92	9162.45
EXPENSES				
VAT	62.54	30.00	62.54	70.00
CLERKS SALARY	907.88	1680.00	1680.00	2524.08
OFFICE ALLOWANCE	135.00	270.00	270.00	285.00
CEMETERY inc grass	0.00	937.50	937.50	1025.00
VILLAGE grass cutting	0.00	1250.00	1250.00	1375.00
POSTAGES/Stationery	74.61	130.00	130.00	130.00
WALC CONTRIBUTION	0.00	100.00		
SHERSTON Contribution	0.00	0.00		
MAINTENANCE	21.00	275.00	50.00	275.00
HIRE OF HALLS	90.00	165.00	165.00	165.00
INSURANCE	480.40	560.00	480.40	520.00
BANK CHARGES	0.00	0.00		
TRAINING	0.00	275.00	0.00	275.00
DONATIONS	0.00	1,800.00	300.00	1000.00
SUNDRY	191.84	350.00	250.00	350.00
TOTAL EXPENSES	1,963.27	7,822.50	5575.44	7994.08
TOT START BANK BAL	9,020.00	9,020.00	9020.00	12583.00
EXPENSES	1,963.27	7,822.50	5575.44	7994.08
INCOME	9,098.72	8,640.21	9138.92	9165.23
TOTAL BANK BAL	16,155.45	9,837.71	12583.00	13754.20