

LUCKINGTON & ALDERTON PARISH COUNCIL

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**MINUTES OF THE MEETING OF LUCKINGTON AND ALDERTON PARISH COUNCIL HELD ON
10th October 2018 at 7:30m in LUCKINGTON VILLAGE HALL**

PRESENT

Councillors

Vice Chair Mr N Neale (NN)

Mr S Evans (SE)

Ms Sue Godwin (SG)

Mr Robert Simpkins (RS)

Parish Council Clerk

Mrs Z Meaden (ZM)

Mr John Harris was present.

1199 Apologies

Chair Mr Richard McCraith (RM)

County Councillor Mr J Thompson (JT)

Councillor Mr John Buckley (JB)

Councillor Mr Sebastian Lawrence Mills (SLM)

1200 Declarations of interest

There were none.

1201 Members of the public are invited to address the Council on agenda items.

Mr John Harris expressed that he is unhappy about the general condition of the way the finances are presented on the Agenda. He stated that the actual bank balance is incorrect and the budget figure for year to date is wrong. It was explained to him that it is a historical administrative error and that the clerk is working to resolve it. (NN) pointed out that the table showing the financial data as at 1st October 2018 is a true reflection of the bank balance. John Harris referred to our request for help as he is a qualified accountant and he said he would be happy to do so.

John Harris also mentioned the proposed grass cutting tender documents and asked why they had been split into three (SE) said that he would ideally like one person to service all of the contracts but because each area has specific requirements that may need the use of specific equipment, he thought it would be a more effective way of finding the right contractor for each defined area. (SE) also said that the existing contractor is no longer available for work, John Harris stated that he was happy to hear that. John Harris also asked that the frequency of cuts is changed to every eight days, (SE) agreed to make that change to the documents.

There was a general discussion about the service that had been provided and how it could be improved moving forward, the outcome was that the tender documents would be updated to reflect a more detailed description of the specific services required (SE) agreed that he would update the documents and have them forwarded to potential suppliers.

John Harris expressed his concern that his recent planning application for the maintenance of trees on his property had not appeared on the September agenda for consideration. It was identified that there were two others (that we are aware of) that have not been forwarded to us by Wiltshire County Council Planning department. (ZM) was asked to contact them so that we can resolve the problem, she agreed.

1202. Confirmation of the last meetings minutes

The minutes from the meeting in September were agreed by the PC and signed by the Vice Chair

1203. Matters Arising from Last Meeting

Nothing arose from the last meeting

1204. Planning

Application Ref: 18/08894/TCA

Application for Work to Trees in a Cons Area

Proposal:- Pollard 5 Sycamore Trees to a Height of 7 Metres

At: Brook House, Church Road, Luckington, Chippenham, Wiltshire, SN14 6PG

Assigned Officer: Kate Tate Direct Line: 01249 706670

Comments to be received by: 15 October 2018

Plans are available to view on their website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

no objections

Application Ref: 18/09234/FUL

Application for Full Planning

Proposal:- - Loft conversion with 2no pitched roof dormers to the front elevation and 1no pitched roof dormer to the side elevation

At: Orchard House, Cherry Orchard Lane, Luckington, SN14 6NX

Assigned Officer: Eleanor Slack Direct Line: 01249 706659

Comments to be received by: 02 November 2018

Plans are available to view on their website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

No objections

1205. Finance

<u>Luckington and Alderton Parish Council Financial Data as at 1st October 2018</u>	-	
		£
<u>Bank account balances at the report date:</u>		
	Barclays Current Account	17,239.48
	Barclays Deposit Account	2,844.48
		20,083.96
<u>Payments to be made:</u>	Z Meaden office consumables	-39.46
	Z Meaden Gradwell and postage	-9.19
<u>Clerk's Salary to be paid by Standing Order</u>		
	Z Meaden October	-315.90
	Balance carried forward	<u>19,719.41</u>

1206 To agree payments in accordance with the budget as listed in the financial summary above

Two cheques were signed

1207. Review Financial Regulations and Standing Orders

Ongoing, to be added to the November agenda

1208. Review the budget for 2019/2020

Ongoing, to be added to the November agenda

1209. Update on churchyard project

In the absence of (SLM) this is to be added to the November agenda

1210. Update on cemetery issues

This is to be added to the November agenda

1211. Update on Highways

Nothing arose. To be added to the November agenda

1122. Update on grass cutting

(SE) is updating the tender documents as discussed in point 1201 and has asked (ZM) to forward them to potential suppliers as soon as possible. (RS) (SG) and (NN) thanked (SE) for his help with the preparation of the tender documents.

1123. Update on Luckington Village Green path

(SE) has been talking with Chris Frost, a garden designer about the options available for the reinstatement of the path. He prepared a document with some options (point 16) on the October agenda (image can be found in supporting documents). (SE) asked (ZM) to ask Community Matters to circulate the document to their audience for comment.

1124. Report from outside meetings

(RS) has spoken to Noel Banks and he is happy to continue to be the Village Warden for emergency weather conditions and advised him that all of the stock we have is in the usual places.

1125. Items for next month's agenda

Review draft budget for 2019-2020 take out discussion in November
Grass cutting contract
Village Green path
Cemetery
Churchyard project
Highways
Financial Regulations and Standing Orders
Discuss precept application

1126. Time and Date of next meeting

The next Parish Council meeting will be held on Wednesday 14th November at 7.30pm in Alderton Village Hall.

The meeting closed at 8:50pm. The minutes were taken by Zoe Meaden, Clerk to Luckington and Alderton Parish Council.