

LUCKINGTON & ALDERTON PARISH COUNCIL

www.luckington.org.uk

**Minutes of the Meeting of Luckington and Alderton Parish Council Held on
Wednesday 13th April 2022 at 7.30pm in Luckington Village Hall**

Present

Chair

Mr Richard McCraith (RMC)

Vice-Chair

Mr Nigel Neale (NN)

Councillors

Mr John Buckley (JB)

Mr Nic Johnson-Greening (NJG)

Ms Sue Godwin (SG)

Parish Clerk: Dr Sheona Beaumont (SB)

1814. Apologies for Absence

Councillor Martin Smith (MS)

1815. Declaration of interests

RMC in respect of planning application 1822 d).

1816. Members of the public are invited to address the Council on agenda items

There were none.

1817. Public Question Time

There were no questions.

1818. To confirm the Minutes of the meeting held on 9th March 2022

The Minutes were approved by all and signed by RMC.

1819. Matters arising from the Minutes

There were none.

1820. To confirm the date of the Annual Parish Meeting

It was agreed that the APM will be held on 11th May 2022, Alderton Village Hall, at 7pm (the same date at the next Council Meeting, which will follow straight afterwards at 7.30pm).

1821. Correspondence received:

- a) Marilyn and David Brown in regards to the condition of their family grave (25/03/22). The Council were of the view that no untoward action has occurred and wished to confirm that owners are responsible for upkeep of plots. SB to send response and copy in Jack Derrick.
- b) Katherine Bennett in regards to Jubilee Celebrations (30/03/22). Katherine's report stated a successful bid to the Malmesbury Area Board for £75 Health & Wellbeing Grant, for which she thanked the Council for their support. The Platinum Jubilee Picnic will take place on Sunday 5th June, 12pm – 4pm, and is organised by the Luckington Children's Playground Charity, Friends of Luckington

School and the Luckington Parochial Church Council. The Parish Council have agreed to donate £100 towards this event. SB to write to Katherine Bennett.

1822. To review and comment on the following planning applications:

- a) [PL/2022/02072](#) and [PL/2022/02277](#) - Luckington Manor, The Street, Luckington, Chippenham, SN14 6NP. Restoration and conversion of stable block, removal of existing modern garage and garden store and construction of new groundskeepers store and welfare/office building (deadline 15/04). There were no objections.
- b) [PL/2022/02217](#) - 24 AVON RISE, LUCKINGTON, CHIPPENHAM, SN14 6PF. Extension to dwelling (deadline 18/04). There were no objections.
- c) [PL/2022/02397](#) - 8 THE BELL FIELD, LUCKINGTON, CHIPPENHAM, SN14 6GZ. Loft conversion including insertion of 6 No conservation rooflights (deadline 20/04). There were no objections.
- d) [PL/2022/02674](#) - Hunters Gate, 5 The Meadows, Luckington, SN14 6RX. Loft conversion (deadline 02/05). RMC stepped out and NN chaired this discussion. There were no objections.

1823. Update on Financial Issues

- a) To approve Clerk's salary increase as per the National Joint Council notice E01-22, and backpay from 1 April 2021. The nationally-agreed salary increase was approved, and secondly also the Clerk's annual incremental point rise (from SCP18 to SCP19). It was agreed that a review of the separate office allowance should tie in with the April reviews, from 2023.
- b) To approve the internal auditors Auditing Solutions, and preparation of accounts by the Clerk for submission on 19th April. This was approved, SB to file accordingly.
- c) To approve the final 2021/2022 accounts. These and the Annual Governance Statement and Accounting Statements were approved and signed by RMC.
- d) To agree the following payments:
 - £172.91. Reimbursement to Clerk (Weebly subscription for website, 6 month's travel expenses Oct 2021 – Mar 2022, and backpay from NJC Salary Award increase).
 - £19.80. Brunel Computing domain and email subscription.
 - £168.00. JD Estate & Garden Management for grass-cutting.All approved, SB to send out details, NN and RMC to action.

1824. PAYE

SB reported her conversation with HMRC. Previous accounts for PAYE were registered but never activated: the previous Clerk had solicited advice, now supplied as an internet chat, where HMRC had confirmed that because the salary of the Clerk falls below the threshold of £120 per week, there is no need to register for PAYE. No further action needed.

1825. Cemetery land registration

JB reported that Loxley's (acting on behalf of June Pollock) have clarified the part of Field 156 which is believed to belong to the Council, and that there is no dispute over this (the existing cemetery and the triangular field to the west). However, cemetery land title needs to be registered in the Council's name at the Land Registry. Loxley's to action the transfer deed to the Parish Council, and register the title with the Land Registry, acting as agent for the Council. The unregistered piece of triangular land can be registered with the Land Registry either by finding a transfer deed in our records (extremely unlikely, JB reported that Wiltshire Council are helping with this search), or by proving adverse possession of it over 25 years. There are different cost implications for each, and Loxley's remains committed to acting as our agent, subject to agreement being reached as to costs. Parish Council agreed the following:

- JB & SB to act on Council's behalf, with devolved authority to progress this to conclusion.
- Signatories appointed to execute the transfer deed to the parish council and execute Land Registry documentation in respect of both the Burial Ground and triangular field to west: JB & RMC.
- SG & NN appointed as potential statement givers (if required) about the triangular field being in Council ownership, and Parish Clerk to look into our records of renting it.

1826. Asset register update

JB & the Clerk reported a check of the asset register. RMC to check whether the defibrillator in Luckington is being insured by the Playground Committee. JB alerted the Council to the Lockup possibly needing attention next year (pointing). Values to be checked against next May's insurance.

1827. Platinum gift idea

RMC floated the idea of a gift to every household for the Jubilee celebrations. The Council discussed it, but the cost and time were considered prohibitive in this instance.

1828. Highways update (including fingerpost)

RMC reported that Rebecca Chivers (Wiltshire Council) has confirmed they will replace old finger posts. Parish Council request for the Alderton post is now on the list.

JB reported the following:

- Drain opposite the Old Chapel: Parish Steward has been to check by hand and raised some uncertainty as to where the drain goes, investigations to follow.
- July for Shallowbrook Lane scalplings & planings.
- Carrier's Farm has had a Planning Officer visit about the vehicles on the field, nothing immediately actionable but a meeting with the owner will follow.
- Footpath lady Deborah Ackerley, now linked up with Noel (team leader Cotswold AONB).

RMC expressed his and the Council's thanks to JB for his ongoing involvement with Highways issues.

1829. Report from Outside Meetings

NJG reported a resident's complaint re. dog fouling. The Parish Council reiterated the need to report this to Wiltshire Council directly (www.wiltshire.gov.uk/mywilts-online-reporting) and the Dog Warden specifically (0300 4560107).

SG reported that a footpath change request had been suggested to her, Council advised talking to Wiltshire Council directly.

1830. Items for next meeting Agenda and any other business, for information only

JB reported that the Malmesbury Area Board are setting up a Road Safety Alliance group, with Community Speed Watch being pushed.

The meeting closed at 8.30pm.