

LUCKINGTON & ALDERTON PARISH COUNCIL

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**Minutes of the Meeting of Luckington and Alderton Parish Council Held on
Wednesday 13th May 2020 at 7.30pm via Zoom Meetings**

Present

Chair

Mr Richard McCraith (RMC)

Councillors

Mr Nigel Neale (NN)

Mr John Buckley (JB)

Mr Sam Evans (SE)

Ms Sue Godwin (SG)

Mr Sebastian Lawrence-Mills (SLM)

Councillor John Thomson (JT)

Parish Clerk

Mrs Catherine Keegan (CK)

1524. Apologies for Absence

Robert Simpkins (RS).

1525. Declaration of interests

There we none declared.

1526. Members of the public are invited to address the Council on agenda items

No members of the public requested access to the meeting.

1527. Public Question Time

There were no questions.

1528. To confirm the minutes of the meeting held on 8th April

The minutes were agreed by the Parish Council and signed by the Chair.

1529. Matters Arising from the Minutes

Nothing arising.

1530. Correspondence Received

a) Request for a donation to Malmesbury Food Bank for £100. This was discussed briefly, JB proposed and all agreed. CK will raise the cheque for signing at the next meeting.

b) Village Speed Watch Volunteers request from Noel Banks. CK will circulate through Community Matters asking for volunteers and advise Noel of any responses.

- c) NALC Briefing Note L02-20 Employment Law Changes 2020 - Noted for future reference.
- d) NALC Briefing Note L03-20 Local Government (Coronavirus) Regulations 2020 - Noted and will save for later.
- e) WALC Draft Protocol for Remote Meetings – Already incorporated.
- f) Wiltshire Council Briefing Note 20-14 Coronavirus Act 2020 and Council Decision Making – Already incorporated.
- g) Wiltshire Council Briefing Note 20-15 Changes to Garden Waste Collection Renewal Process – This has already been noted, though residents who take part in this scheme should check the Wiltshire Council website for more specific details.

1531. To review and comment on Planning Applications

- a) Planning Application Number: 20/02311/FUL 4, Polar Gardens, Luckington. This was received and responded to before the meeting, due to the deadline being before the meeting. The Parish Council supported this application.
- b) Planning Application Number: 20/01011/FUL 3, The Pyghtell, Luckington. Again, this was responded to prior to the meeting due to the early deadline. The Parish Council had no objections.

1532. Update on Financial Issues

- a) To agree payments as listed on the financial summary. The following payments were agreed:

- Auditing Solutions – Internal Audit - £246
- JD and Estate Management – March and April - £336
- Catherine Keegan – Phone, Post and Stationery - £55.87
- Vicky Avery – Weebly Renewal for two years - £82.27
- Clerk’s Salary – May - £327.30

Agreed by all and RMC and SLM will sign the cheques.

- b) To agree the year end forms for signing by RMC which will then be submitted to the auditors and posted on the LAPC website.

The following forms were agreed and duly signed by RMC:

- Certificate for Exemption – AGAR 2019/20 Part 2
- Annual Governance Statement 2019/20
- Accounting Statements 2019/20

- c) It was noted that the Precept for 2020/2021, £9,620.50, has been received into the bank account.

1533. Clerk Annual Appraisal and Review

CK left the meeting. A discussion was had and it was agreed the Clerk had done an excellent job in the course of the year and the Parish Councillors would like to thank her for her hard work and also move her pay up by two pay scale points. It was agreed that this would be effective from the 1st of April and RMC would action this.

1534. 20mph in place during school start and finish

No further update.

1535. Camera Speed Trial Update

No further update.

1536. Update on Cemetery Issues

CK advised that three reservations of plots had been made within the month.

1537. Update on Grass Cutting

SE advised that Jack Derrick continued to do a very good job. There had been a question asked within the month regarding the Bell Field Wildflower area, which had been addressed. The flowers that have been sown are coming through well. Jack Derrick had also noted that there are sometimes residents around when he is cutting the grass and asked that people refrain from this. There are potential health and safety issues around this, so residents are asked to allow the contractor to get on with the job without distraction.

1538. Update on Highways Issues

JB advised that there were no changes from last month.

1539. Report from Outside Meetings

There were none. JB advised that the only communication received was for the Flood Group, which was just a holding email while Coronavirus continues.

1540. Items for next meeting Agenda and any other business, for information only

CK advised that she had been asked by her husband Karl whether the Parish Council could help with the confusion regarding the collection of prescriptions from the Tolsey Surgery for residents in Luckington and Alderton. Karl is cleared to collect prescriptions from the Tolsey for anyone who is unable to collect themselves. CK had also spoken with JB about this issue and JB advised that he had spoken with the Practice Manager from the Tolsey and they were open to a more formalised arrangement which would help all.

This would involve the Parish Clerk receiving details of what needs to be collected and then passing this on within a group of volunteers. Initially this would be mainly within the Parish Council until more information on the number of prescriptions requiring collection is known. Further volunteers would be sought as and when needed. JB has put together a document detailing what should happen by the Tolsey and by the Parish Clerk to get this process underway. It is hoped it will be discussed and agreed on Thursday and implemented as soon as possible.

The meeting closed at 8.10pm.