

LUCKINGTON & ALDERTON PARISH COUNCIL

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**Minutes of the Meeting of Luckington and Alderton Parish Council Held on
Wednesday 8th April 2020 at 7.30pm via Zoom Meetings**

Present

Chair

Mr Richard McCraith (RMC)

Councillors

Mr Nigel Neale (NN)

Mr John Buckley (JB)

Mr Sam Evans (SE)

Ms Sue Godwin (SG)

Mr Sebastian Lawrence-Mills (SLM)

Councillor John Thomson (JT)

Parish Clerk

Mrs Catherine Keegan (CK)

1508. Apologies for Absence

Robert Simpkins (RS).

1509. Declaration of interests

SE regarding the planning application for The Cottage, Cherry Orchard Lane, Luckington.

1510. Members of the public are invited to address the Council on agenda items

No members of the public requested access to the meeting.

1511. Public Question Time

There were no questions.

1512. To confirm the minutes of the meeting held on 11th March

The minutes were agreed by the Parish Council and signed by the Chair.

1513. Matters Arising from the Minutes

The Flood Plan has yet to be located and loaded on the LAPC website. CK to action

1514. Correspondence Received

No correspondence was received in the month, only notifications of meetings and events being cancelled, due to Coronavirus.

1515. To review and comment on Planning Applications

A late application for The Cottage, Cherry Orchard Lane was received by the Parish Council, Application Number 20/01596/FUL. The original application details had not been received. The application was discussed, with SE not taking part in the discussion, and it was agreed the Parish Council had no objections to the application but would raise the question regarding the potential impact on nearby neighbours. CK will respond accordingly.

1516. Update on Financial Issues

- a) To agree payments as listed on the financial summary – just the Clerk’s salary. Agreed by all.
- b) To agree the year end bank reconciliation. This was agreed by all and signed by RMC.
- c) To agree the provisional year end accounts figures. There were no questions on the year end figures, they were agreed by all and CK will now continue the work required to provide the information to the internal auditors. Ahead of next month’s meeting all the relevant AGAR/year end forms will be completed, with the agreed figures, and these forms will be signed at the meeting in May and then submitted to the internal auditor.

CK noted that JB had picked up on the NALC issued L01-20 Local Authorities and Police and Crime Panels Coronavirus Regulations 2020, that an Annual Parish Meeting did not need to be held, due to the Coronavirus situation. In summary:

1. The 2020 Regulations permit the holding of remote meetings, with conditions
2. Local councils can decide the methods they will use to facilitate the holding of remote meetings
3. There is no requirement to hold an Annual Parish Meeting

Therefore, LAPC will not hold the Annual Parish Meeting in May. Both RMC and NN agreed they were happy to continue with their roles of Chair and Vice Chair and this would continue until the Annual Parish Meeting to be held in 2021. This was unanimously agreed by all. The normal LAPC meeting will still be held in May.

1517. 20mph in place during school start and finish

Due to the Coronavirus situation Luckington School has been closed and there is no further update.

1518. Camera Speed Trial Update

Again, due to the Coronavirus situation, there is no further update.

1519. Update on Cemetery Issues and Spring Tidy Up

CK advised:

- a) There is one confirmed reservation for a plot in the cemetery. A cheque is on the way.
- b) There is a further request for two plots in the cemetery.
- c) There is a request from Wiltshire Council for twice weekly updates on the plots in the cemetery which have been used or are planned for use in that week, due to the Covid 19 situation. JB felt this was too much and reporting by exception method should be enough for LAPC. JT agreed and said he would pass this further up within Wiltshire Council.
- d) Spring Tidy Up – CK will hold onto the cheque which was raised in March for the Community Payback team, agreed by all, as unfortunately they did not complete the work which LAPC requested. Work had been completed in both Luckington and Alderton Churchyards and the Playground areas. When the Covid 19 situation has passed Community Payback would be able to confirm when the work could be completed.

1520. Update on Grass Cutting

SE updated that the grass cutting was now in full swing, the most recent cut had been completed on Tuesday 7th April and all seemed to be going well. The Bell Field, around the Orchard area, is now not being cut, to allow for a wildflower area. Invoices will be submitted from April.

1521. Update on Highways Issues

JB advised:

Brook End to the B4040, various potholes have now been filled, completed last week.

Damage to the verge by the school – Dave Catley (Parish Steward) is going to be carrying out the work on this soon. Dave is assessing what work needs to be carried out and whether to then repair with soil or gravel.

The Highways department are doing a great job of keeping in touch by phone and advising that they will complete work as soon as they are able.

The speed sign and the replacement of the 30mph signs, no further update currently.

Sopworth Road – all good here and it was noted that since the new drains had been installed, while clearing water away well to start, there has been very little rain at all since!

Drain on Church Road – this now requires input from Public Health England, and they are somewhat busy with Covid 19, so it is likely to be some time for any further update.

1522. Report from Outside Meetings

There were none.

1523. Items for next meeting Agenda and any other business, for information only

RMC asked whether anything further could or should be done by the Parish Council regarding Coronavirus. RMC asked whether a WhatsApp group for areas within the village would be possible. JB advised that Goodsam, a nationwide initiative, was due to go live very soon, which would enable both volunteers and those who needed help to be in touch.

SLM asked whether it may be an option to donate to Malmesbury Food Bank. JB advised this needed to be requested by Malmesbury Food Bank. SLM also asked whether the Parish Councillors felt that the use of email was enough or whether a WhatsApp group would work better? Email was agreed to be sufficient.

JT advised that both CK and Tim Guard had provided their information to Penny Bell regarding what was happening locally in the parish to support the community. The concern has been how to be able to help those who are not deemed at risk within the community, but this seems to be well covered within Luckington and Alderton. JB also advised that Luckington Ship and Moor Shop was central to keeping an eye on more vulnerable residents and would flag up whether there were issues that needed to be addressed by the community. JT said that the Parish council should only step in when the community was not responding. JT thanked all for all they were doing within the local community. A fantastic effort, thank you!

The meeting closed at 8pm.