

LUCKINGTON AND ALDERTON PARISH COUNCIL

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Minutes of the Meeting of Luckington and Alderton Parish Council Held on Wednesday 9th April 2025 at 7.30pm in Luckington Village Hall

Present:

Chair: Richard McCraith (RMC)

Vice Chair: Nigel Neale (NN)

Councillors:

John Buckley (JB)

Councillor Martin Smith (MS)

Sue Godwin (SG)

Jackie Muggleton (JM)

Parish Clerk: Carol Rogers (CR)

Members of the Public: 3

1/2284. Apologies for absence

Nic Johnson-Greening

2/2285. Declaration of interests

There were none.

3/2286. Members of the public are invited to address the Council on agenda items

The following subjects were discussed:

- a. Litter/poo bins. Mr and Mrs Cantle attended the meeting to request action to resolve this issue. It was agreed that whilst there is no available budget for new bins, it may be possible to source appropriate signage instead. The matter will be further discussed at the May meeting.
- b. Telephone boxes.
 - i. Volunteers from Alderton are keen to find a way to upgrade or replace the existing phone box. **Action:** JM to research options and bring to May meeting.
 - ii. The Luckington phone box has been reported as leaking, with associated damage to the books inside. **Action:** CR to obtain quote for waterproofing.

4/2287. Public Question Time

There were no questions.

5/2288. To confirm the Minutes of the meeting held on 12th March 2025

The Minutes were approved by all and signed by RMC.

6/2289. Matters arising from the Minutes

There were none.

7/2290. The following planning applications were considered:

1. [PL/2025/02494](#): Goodwhile, The Green, Luckington, Chippenham SN14 6PA (notification of proposed works to trees in conservation area). **There were no objections.**
2. [PL/2025/0264](#): Long Ridges Farm, Alderton Lane, Chippenham, SN14 6EY (provision of temporary on-site residential accommodation for agricultural worker). **There were no objections.**
3. [PL/2025/02912](#): 8 Beaufort View, Luckington, Chippenham, SN14 6GS (installation of air source heat pump). **There were no objections.**

8/2291. Update on financial issues

- a. There was a discussion to agree payments as follows:
Clerk's expenses: (travel and Weebly renewal) £138.92
Brunel Computing subscription £21.78
WALC/NALC subscription £304.68
These were **approved** and signed off by RMC and JB.

- b. Year-end accounts for 2024/25. CR had previously circulated the accounts and AGAR.
 - i. The Certificate of Exemption Form 2, Section 1 Annual Governance Statement and Section 2 Accounting Statements of the **AGAR** were reviewed, **approved** and signed by RMC.
 - ii. Copies of the LAPC Bank Reconciliations as at 30/09/2024 and 31/03/2025 were signed by RMC for purposes of the forthcoming internal audit.
- c. To approve the **Asset Register**. The revised Asset Register had previously been circulated to Council members. This was reviewed and **approved**.
- d. Barclays update. Despite written confirmation from Barclays regarding the Mandate Change Request, access is still unavailable. **Action:** CR to follow up with Barclays.

9/2292. Elections Update

Five LAPC Councillor applications have been listed at *Local elections – Wiltshire Council*.

Action: All Councillors to bring completed Election Spending Return forms to the next Council meeting on 14th May 2025 for Clerk to submit (these are due by 29th May).

10/2293. Rental of The Paddock (land next to Luckington Parish Cemetery)

An offer has been received for the rental of the field. The terms of rental have been agreed in principle and a contract will be drawn up accordingly for signature and subsequent publication on the LAPC website.

Action: CR to finalise the contract.

11/2294. Countryside Access Improvement Plan

The survey had been circulated to Council members previously. This was discussed and the LAPC responses agreed.

Action: CR to complete and submit the survey.

12/2295. Telephone box maintenance

Reports have been received from residents of both villages that the telephone boxes require maintenance to return them to serviceable condition. See record of discussion and actions at agenda item 3/2286 above.

13/2296. Lime Down update

The statutory consultation has now closed and responses are being considered. The next stage will be the submission to the Planning Inspectorate. In the meantime, Lime Down have offered to provide a briefing to LAPC and this will most likely be in July or September – to be confirmed.

14/2297. Cemetery update

- It was confirmed that the interment of Mrs Gladys Southgate will take place on 12th May 2025.
- Seasonal grass cutting has begun and is looking good. Cutting will take place fortnightly on Tuesdays.

15/2298. Highways update

- The Wiltshire Council Land Drainage Team has identified that the discharge of water from the inspection chamber on the verge in Church Road has been caused by an outflow blockage on private land. LAPC has issued an explanatory letter to the landowner, following which the necessary action appears to have been completed. We are awaiting confirmation of status from the Wiltshire Drainage Team.
- Other drains have been unblocked by locals.
- Reporting on issues should continue to be made to Wiltshire Highways via www.wiltshire.gov.uk/mywilts-online-reporting.

16/2299. Report from Outside Meetings

There has been nothing to report.

17/2300. Annual Meeting of Parish Council

The Council confirmed that the Annual Meeting will be held at 7.00pm on Wednesday 14th May, before the usual monthly meeting. The agenda will be the same as last year.

Action: RMC to send end of year report to Clerk.

18/2301. Items for next meeting Agenda and any other business, for information only

It was noted that this is the last Council meeting for the existing Chair and Vice Chair of the Council. Thanks were expressed to RMC and NN for their years of service (14 and 24 years respectively) as members of the Council.

The meeting closed at 9pm.