

Luckington and Alderton Parish Council

Invitation to Tender

Grass Cutting Contract for the period 1st March 2017 to 31st December 2018

- 1. *Luckington Burial Ground (See options 1 & 2).***
- 2. *Grass area between Fourways and Back Green.***
- 3. *Back Green.***
- 4. *Front Green adjacent to Luckington Primary School.***
- 5. *Grass verge from side entrance to The Pump House to Luckington School.***
- 6. *Luckington Children's Playground, entrance to playground and the grass verge around the entrance to the Playground.***
- 7. *The grassed areas in The Bell Field estate.***
- 8. *Entrance to Hollis Gardens, grass on both sides of the entrance.***
- 9. *Grass area around Luckington Village Hall, including verge towards village centre.***

Frequency of Cuts:

Cuts will be spread throughout the year, from mid March to mid November, and comprising a minimum of 25 cuts, at an average interval of about every 10 days. During the peak growing season (May, June, July and August), these cuts will take place at least once every 14 days.

The grass areas specified under this contract will be maintained and cut to a reasonably short length, and left in a tidy condition following each cut. The contractor will endeavour to keep the grass areas at their best throughout the year.

Prior to 1st February each year, the contractor will provide Luckington Parish Council with a planned list detailing the dates of cuts to take place during the following 12 months. Any changes must be notified to, and agreed by The Parish Council.

If Luckington and Alderton Parish Council wish to undertake any maintenance of hedges, trees or other miscellaneous jobs, these will be agreed between The Council and the Contractor on request.

Duration of Contract:

This contract will cover the two year period, from 1st March 2017 to 31st December 2018.

Invitation to Tender:

You are invited to tender for this contract. The tender should include the following details for both Options 1 and 2 below:

- Price per cut
- Price per quarter
- Price per cutting season
- Price for the total duration of the contract

- A clear statement as to whether VAT is included, added or not applicable.

Option 1:

All grass areas to be cut to a uniform good standard, with cuttings 'flown' on site.

Option 2:

All grass areas to be cut to a uniform good standard, with cuttings 'flown' on site. However, the Luckington Burial Ground to be finished to a higher standard as indicated below

Luckington Burial Ground: This is a sensitive area within the local community, and the Parish Council wish to ensure that it is maintained to a high standard. The Parish Council therefore wishes to ensure that all 'flown' loose grass is cleared after cutting (it can be disposed of at the back of the Cemetery site, behind the fence), the grass cut up to and between the sides of the gravestones & monuments, and the edges of the cemetery path should be kept in good order.

Invoices:

Invoices under this contract will be submitted to Luckington & Alderton Parish Council on a quarterly basis, and will contain the specific dates on which grass cutting actually took place during that quarter.

Tenders:

Tenders for this grass cutting contract must be submitted to the Parish Clerk no later than 5pm on Friday 25th November 2016. Contractors who tender will be notified of the outcome of the tender process following the Luckington and Alderton Parish Council Meeting in early December 2017.

Parish Clerk:

Mrs V. AVERY
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